

# WYOMISSING AREA SCHOOL DISTRICT 2011-4348

**Minutes** August 22, 2011

The regular meeting of the Board of School Directors convened at 7:02 p.m. in the Community Board Room of the Jr./Sr. High School with Mrs. Davis, Board President, presiding.

## PLEDGE OF ALLEGIANCE

Following the pledge of allegiance, Mrs. Davis asked if anyone would be recording the meeting. No one indicated the intent to record.

Board Members Present:

Mrs. Bamberger, Mrs. Davis, Mr. Fitzgerald, Mrs. Helm, Mr. Larkin, Mr. Painter, Mr. Portner, Mrs. Sakmann and Mrs. Seltzer .

Administrative Staff Present:

Mr. Krem, Mrs. Vicente, Mrs. Mason, Mr. Fries, Mrs. Lampe, Mrs. Morett, and Mr. Griscom.

Attendees:

Shelley Filer, recording secretary. Audience sign-in sheet included as part of these official minutes.

## MEETING ANNOUNCEMENTS

Following the roll call by the recording secretary, Mrs. Davis welcomed everyone.

The following meeting schedules and locations were announced.

- Technology Committee – Tuesday, September 6, 2011, 3:30 p.m.
  - Personnel/Policy Committee Meeting – Tuesday, September 6, 2011, 5:00 p.m.
  - Curriculum Committee – Wednesday, September 7, 2011, 4:30 p.m.
  - Finance/Facilities Committee – Monday, September 12, 2011, 11:30 a.m.
  - School Board Meeting with Committee Reports – Monday, September 12, 2011, 6:00 p.m.
  - School Board Meeting – Monday, September 26, 2011, 7:00 p.m.
- All listed meetings are held in the Community Board Room of the Jr./Sr. High School unless otherwise noted.

Mrs. Davis asked Mr. Fries to provide an update on the West Reading Elementary project. We passed the final inspection from the Department of Agriculture so the cafeteria will be operational for the start of school. He expressed his gratitude to the Board and administrators for their support during the project. Although the building will be ready for the first day of school, there will be many small items and issues to address over the upcoming weeks. Mr. Babb will be the point person to record issues/complaints which will be addressed in order of importance such as safety and security issues first, followed by less significant concerns. He encouraged everyone to funnel all issues/complaints directly to Mr. Babb so they can be handled in the most efficient manner.

## PUBLIC COMMENT

None.

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## ROUTINE APPROVALS

### MEETING MINUTES

Upon a motion by Mr. Painter, second by Mrs. Seltzer, the Board approved the following minutes.

- June 13, 2011 Board Meeting with Committee Reports
- June 27, 2011 Regular Business Meeting

Yeas: Bamberger, Davis, Fitzgerald, Helm, Larkin, Painter, Portner, Sakmann, and Seltzer.

Nays: None. Motion carried.

### TREASURER'S REPORT

Upon a motion by Mr. Fitzgerald, second by Mrs. Sakmann, the Treasurer's Report was accepted as presented.

Yeas: Bamberger, Davis, Fitzgerald, Helm, Larkin, Painter, Portner, Sakmann, and Seltzer.

Nays: None. Motion carried.

### PAYMENT OF BILLS

Upon motion by Mrs. Seltzer, second by Mr. Painter, payment of bills for the months of June and July 2011 was approved.

Yeas: Bamberger, Davis, Fitzgerald, Helm, Larkin, Painter, Portner, Sakmann, and Seltzer.

Nays: None. Motion carried.

## SUPERINTENDENT'S REPORT

### A. CURRICULUM/ TECHNOLOGY

No items.

### B. FINANCE/ FACILITIES

Upon a motion by Mrs. Helm, and second by Mrs. Sakmann, the Board approved the Finance/Facilities agenda items as follows:

During discussion, Mrs. Helm asked if we work directly with the insurance carrier or go through a broker. Mrs. Mason responded that we use a broker so they can do the bidding for us.

1. Approved request for exoneration from per capita tax for 2011-12 in accordance with Policy 605.

2. Approved Budget Real Property Tax Exemption Certification on Parcel IDs 96-4397-18-40-1599-C73, 96-4397-18-40-1599-C19, 93-5306-05-09-7443 and 96-4396-05-17-3553.

*Background information: We have received notice from the County of Berks that these exemptions have been granted per Department*

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*of Military and Veterans Affairs and approved by the Assessment Office for School Real Estate taxes effective July 1, 2011. Exemptions are reviewed every five years by Veteran's Affairs for continued eligibility.*

3. Approved settlement agreement with parents of JSBS student, ID 201327.
4. Approved settlement agreement with parents of JSBS student, ID 202394.
5. Approved Special Education Placement Agreement with Pottstown School District.
6. Approved Berks County Joint Purchasing bids for Janitorial & Custodial Supplies:

### Janitorial Supplies

Philip Rosenau	489.08
Calico Industries	222.36
M.J. Earl	112.80
Clean Image	21.25
Hillyard	570.65
<u>Pyramid Sch. Prod.</u>	<u>523.54</u>
Total	\$1,939.68

### Custodial Supplies

Xpedx	1,571.00
Hillyard	14,481.50
Calico	266.36
Clean Image	3,628.16
Interboro Packaging Group	424.50
M.J Earl	3,975.00
<u>Pyramid Sch. Prod</u>	<u>109.84</u>
Total	\$24,456.36

7. Approved driver list for 2011-12 with the provision that names may be added or deleted at the discretion of Administration.

Bus #1	Sharon McNamara	Sub	Adam Casner
Bus #2	Richard Behney	Sub	Lynn Lausch
Bus #3	Richard Bare	Sub	Beth Mell
Bus #4	Florance Lanning	Sub	Richard Miller
Bus #5	Joseph Konnick	Sub	Jeffrey Ott
Bus #6	James Gilbert	Sub	Dominic Pezzino
Bus #7	William Jordan	Sub	Robert Troxel
Bus #8	Julio Centeno	Sub	Cory Yost
Bus #9	Donna Aulenbach	Sub	Jeffrey Dohl
Bus #10	Mary Jo Hafer	Sub	David Heim
Van #12	Virginia Lotz	Sub	Karl Koenig
Van #14	Driver to be named		
Bus #20	James Hicks		

8. Approved transportation schedules for 2011-12.  
*Background information: The complete list of transportation schedules is available from the Director of Business Affairs.*

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9. Approved Thomas R. Szabo as Interim WHEC Principal effective August 29, 2011 at a rate of \$400 per day.
10. Approved Frey Lutz Corp. for the WHEC HVAC Project in the amount of \$52,900.
11. Approved Accountability Block Grant for 2011-12 in the amount of \$29,854. This will amend the 2011-12 Budget as follows:

Revenue		
7510 PA Accountability Grant		\$29,854
Expense		
1100-121-000-18-021	Salary	\$27,600
1100-220-000-18-021	Social Sec.	\$ 1,060
<u>1100-230-000-18-021</u>	<u>Retirement</u>	<u>\$ 1,194</u>
		\$29,854

12. Awarded insurance contracts for 2011-12 to Ohio Casualty, Inc. for a total amount of \$123,739. *Background information: Through the quotation process, Ohio Casualty, Inc. has been selected for the District's Property, Liability, Auto, Boiler, Errors & Omissions, Umbrella, Data Breach and Workman's Compensation insurance for 2011-12.*
13. Approved service agreement with Keppley Behavioral Consulting for 2011-12 at a rate of \$75 per hour for up to 28 hours per month for 11 months.  
*Background information: The rate is unchanged from last year.*
14. Accepted letter of approval from PDE for PlanCon Part G, Project Accounting Based on Bids, for the West Reading Elementary Center.  
*Background information: Per PDE, this information must be entered into the School Board minutes.*
15. Approved contract with Wilson School District – Extended School Year Services effective June 28, 2011 through August 4, 2011 for a total of \$2,000 for one secondary student, ID #203768.
16. Approved naming the soccer field “Flannery Field” as per Policy 702.1, #8 in preparation for the dedication ceremony September 10, 2011.

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Yeas: Bamberger, Davis, Fitzgerald, Helm, Larkin, Painter, Portner, Sakmann, and Seltzer.

Nays: None. Motion carried.

**C. PERSONNEL/  
POLICY**

Upon a motion by Mr. Painter second by Mr. Portner, the Board approved the Personnel/Policy agenda items as follows:

Mrs. Davis thanked everyone for their hard work on the dress and grooming policy. She believes the end result is a user-friendly policy that works for students, staff and administration.

**1. APPOINTMENTS/TRANSFERS**

**a. Confidential Staff**

- 1) **Charmaine Beck**, transfer to the position of Benefits Coordinator effective August 19, 2011 at a pro-rated salary of \$33,800, replacing Deborah Mould who resigned effective August 18, 2011.

**b. Athletic Staff**

- 1) **Jennifer Kauffman**, Jr. High School Head Cheerleading Coach for the 2011-2012 School Year, at a stipend of \$1,008 pending receipt of necessary documentation.
- 2) **Steven Morganti**, Varsity Girls Volleyball Assistant Coach for the 2011-2012 School Year, at a stipend of \$1,731, pending receipt of necessary documentation.
- 3) **Kelly Ferrandino**, Varsity Hockey Head Coach for the 2011-2012 School Year, at a stipend of \$2,711, pending confirmation of necessary documentation.
- 4) **Brittany Robinson**, Varsity Hockey Assistant Coach for the 2011-2012 School Year, at a stipend of \$1,286 pending confirmation of necessary documentation.

**2. LEAVES**

**a. Support Staff**

- 1) **Joseph Ayala**, full-time Custodian at the WREC, FMLA leave effective July 26-29, 2011
- 2) **Lauren Yelinek**, full-time Special Education Instructional Aide, unpaid leave November 14-18, 2011.

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### 3. SUPPORT TEACHERS

Presented for approval are the following Support Teachers for the New Professional Staff for 2011-2012 School Year:

<u>Support Teacher</u>	<u>Inductee</u>	<u>Assignment</u>	<u>Stipend</u>
Andrea Landrum	George Peter Beck	Secondary Gifted	\$500
Amy Miller-Cush	Patricia Kane	Elementary Gifted	\$500
Caitlin Gibbs	Jennifer Texter (LTS)	Itinerant Autistic Support	\$500
Mary Reinert	Nicole Wentzel	Secondary Special Education	\$500
Jeannie Reed	Lee Marie Gallagher	Secondary Learning Support	\$500
Melissa Devlin	Emily Duh (LTS)	Secondary English	\$400
Susan Derr	Caitlin Frazer (LTS)	Secondary English	\$450
Elizabeth Tollin	Brittany Robinson (LTS)	First Grade	\$450
Tony Alvarez	Cayla Printz	Secondary Emotional Support	\$500
Jennifer Mangold	Cynthia Watras	Sec. Autistic Learning Support	\$500

### 4. CO-CURRICULAR ADVISORS (*See Attached*)

### 5. POLICIES

Second Reading of the following policies:

008	Organization Chart
221	Dress and Grooming
805	Emergency Preparedness
909	Municipal Government Relations

### 6. ADDITIONS/DELETIONS TO THE DISTRICT SUBSTITUTE LIST (*See attached*)

### 7. ADDITIONS/DELETIONS TO THE VOLUNTEER LIST (*See attached*)

Yeas: Bamberger, Davis, Fitzgerald, Helm, Larkin, Painter, Portner, Sakmann, and Seltzer.

Nays: None. Motion carried.

### OLD BUSINESS

Mrs. Davis reminded everyone that WAEA negotiations are scheduled for August 23, 2011 at 4:00 p.m.

Mrs. Seltzer reminded everyone that the Flannery Memorial Dedication Ceremony is scheduled for September 10, 2011 at 4:00 p.m. There will be a half-hour dedication ceremony, a soccer game, and a buffet dinner.

### NEW BUSINESS

Designation of LEAs to represent the school district at IEP meetings.

David Krem  
Julia Vicente  
Sherri Morett  
Erin Schwenk  
Corbett Babb  
Corey Jones  
Corbin Stoltzfus

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Thomas Szabo

Mrs. Bamberger proposed adjusting the start time of the second meeting of each month to 6:00 p.m. instead of 7:00 p.m. Mr. Griscom will set up a survey to allow residents to voice their opinion on a possible time change before the Board decides to formally change the time of future meetings.

Mrs. Helm reported on the misinformation contained in the Reading Eagle article regarding the cost of the West Reading Elementary Center construction project. The project did not cost \$13 million as stated in the article. The bid awards for the improvements were for a total of \$9,045,419 with approximately another \$1.9 million anticipated in soft costs for a total project cost of \$10,945,419. The district will also receive \$1 million in reimbursement for this project from the state. A correction will be printed in the newspaper. The correction is already posted on our website.

**HEARING FROM  
WAEA**

None.

**HEARING FROM  
AFSCME**

None.

**HEARING FROM  
WAEF**

Kathy Magrane, reported the following on behalf of the Foundation:

- The Toast to the Teachers event raised \$4,000 more this year than last year.
- The Welcome Back Board Meeting is August 23, 2011. Five new members will be joining the Board.
- WAEF received a new endowment fund created in the memory of Anne McCullough, Class of 1987. The family is contributing \$25,000 with a challenge grant issued for an additional \$25,000 for a total of \$50,000. The grants from this endowment fund will be designated to help disadvantaged students with costs associated with testing and college applications along with leadership opportunities that are available to them but are unable to afford. Any proposal related to disadvantaged students will be considered.

**ADJOURNMENT**

A motion was made by Mr. Portner, seconded by Mrs. Seltzer to adjourn at 7:19 p.m. Mrs. Davis announced there would be an Executive Session immediately following the meeting.

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Corinne D. Mason  
Board Secretary